Dayton School District #8
www.daytonk12.org

REGULAR BOARD MEETING
Tuesday, August 13, 2019
The Board of Directors of Dayton School District No. 8 met for the regular monthly meeting on Tuesday, August 13, 2019 in the District Board Room.

CALL TO ORDER
Board Chair Isaac Kearns called the Regular Board Meeting to order at 6:45 PM and led the Pledge of Allegiance to the American Flag.

ATTENDANCE
Board Members
Isaac Kearns, Chair
Christopher Wytoski, Vice-Chair
Ann Coleman
Jeffrey Crapper
Debbie Kearns
Travis Oliveira
Raylinda Price

Administrators/Board Secretary
Dr. Brian Recht, Superintendent
Jan Bunn, Interim Business Manager
Candy Duer, Board Secretary
Stephanie Ewing, GS Principal
Mike Solem, JH & HS Principal

SPECIAL RECOGNITION
Board Chair Isaac Kearns introduced and welcomed Dr. Brian Recht, Interim Superintendent for the 2019-2020 school year.

Board Secretary Candy Duer will be retiring from the District on August 30, 2019. She was recognized for her years of service by Former Board Chair Reba Stoller and Retired Superintendent Janelle Beers.

[Board members took a short break for dessert in honor of Board Secretary Candy Duer.]

PUBLIC COMMENT
There were no public comments.

AGENDA REVIEW
Add Business Agenda Item 8.3: Adopt Healthy and Safe Schools Plan.

CONSENT AGENDA
MOTION
It was moved by Christopher Wytoski, seconded by Jeffrey Crapper, and carried unanimously to approve the consent agenda as follows:

- Approve Minutes of July 9, 2019, Regular Board Meeting
- Approve Minutes of July 15, 2019, Special Board Meeting
- Approve Minutes of July 21, 2019, Special Board Meeting
- Approve Minutes of July 22, 2019, Special Board Meeting
- Approve Minutes of July 29, 2019, Special Board Meeting
- Approve Minutes of August 1, 2019, Special Board Meeting
- Confirm Employment:
  - William Bradley, JH/HS Math Teacher
  - Joshua Crawford, JH/HS TOSA – Dean of Students
- Kara Ecker, change of position to JH/HS Instructional Assistant Library/Print Shop Operator, 7.0 hrs/.88 FTE
- Kerry Nordstrom, HS Counselor
- Designate Dr. Brian Recht as Chief Executive Officer/Superintendent Clerk.
- Designate Dr. Brian Recht, Interim Superintendent, as Budget Officer to prepare the budget document for the 2020-2021 fiscal year.
- Authorize Dr. Brian Recht, Interim Superintendent, to Represent the Board in Hiring.

REPORTS
Food Service
Pam Johnson, Food Service Manager, introduced herself to the Board. She reported that her goals and those of the Superintendent have always been to feed students at no charge. She explained how the process has changed over the years. For the last four years, the District has qualified for the Community Eligibility Program (CEP). This program provided free breakfast and lunch for all students; no applications were required from parents. The District does not qualify for the CEP for the 2019-2020 school year. Instead, the District will participate in Provision 2 through the School Nutrition Programs under the Oregon Department of Education, and all students will again be able to receive free breakfast and lunch. Applications will need to be collected from all households for one year. District secretaries and administrators are in full support of the process.

Pam Johnson reported on the Summer Food Service Program which operated 36 days and served 4,051 meals. Amber Estrada, Food Service Assistant, was thanked for running the program entirely by herself. Pam Johnson thanked Candy Duer, Board Secretary, for her help with the District’s food service program over the years.

Superintendent
Superintendent Recht reported:
- Superintendent Recht thanked the Board for allowing him to join the Dayton School District community. He thanked District and Willamette Education Service District staff members for their work during the short time that the District was without a superintendent.
- Superintendent Recht visited schools today on his first day of work. He looks forward to working with administrators, meeting staff and parents, and getting to know the community.
- Mike Solom, Junior High/High School Interim Principal, was thanked for his hard work filling licensed and classified positions in his buildings. Most positions have been filled.
- Work that still needs to be done includes the approval of the District Policy Handbook, and the confirmation of new employees.
- Next steps with the Bond process include the hiring of a project management firm and the hiring of an architectural firm.

Financial Report
Jan Bunn, Interim Business Manager, reported to date, 26.45% of the 2019-2020 budget revenue has been received, and 59.09% of budgeted expenditures have been made or encumbered. (Record copy on file.) Jan Bunn reported that the current year and prior year figures are preliminary. Adjustments and reconciliations need to be made for the 2018-2019 fiscal year that will impact the ending fund balance. Adjustments include reclassifying grant overages as general fund expenditures. Wages and benefits have not been encumbered for the 2019-2020 fiscal year as new staff need to be entered into the system. The District will have a better estimate of wages after the first payroll of the 2019-2020 fiscal year in September. Board members received the 2019-2020 Adopted Budget document. Jan Bunn reviewed the document, and encouraged Board members to contact her with questions.

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Administrators
Grade School Principal Stephanie Ewing distributed copies of the Grade School Welcome Back letter to employees, and a document listing the 2019-2020 Dayton Grade School Continuous Improvement Plan (CAP) Priorities. (Record copies on file.) Stephanie Ewing reviewed the documents. Highlights from her report follow:

- The leadership team met for a two-day meeting at the McMinnville Police Department community room. The team created the CAP Priorities for the 2019-2020 school year.
- The District was awarded the Oregon School Employee Wellness Grant and the State Personnel Development Grant. The grants will support the adults and students in our district.
- Handbooks have been finalized based on guidance from the Oregon School Boards Association (OSBA).
- Social-emotional learning curriculum was adopted at the end of the 2018-2019 school year. Plans are moving ahead with a school-wide PAX (PAX Good Behavior Game) program.

Junior High/High School Principal Mike Solem distributed copies of the Dayton 6-12 School Board Report. (Record copy on file.) Mike Solem reported that he will provide a paper copy of his board report at each Board meeting, in addition to an oral report. Highlights of his report included attendance information and a summer staffing update. Grace Adams, High School ASB President, was introduced. Either Grace or another ASB representative will be present at every Board meeting to give an oral report on school activities.

Oregon School Boards Association Summer Conference
Board members Ann Coleman, Jeffrey Crapper, and Travis Oliveira attended the Oregon School Boards Association (OSBA) conference during the summer. Travis Oliveira spoke about Board and Superintendent responsibilities and roles. Jeffrey Crapper reported on the Oregon Lighthouse Project, a board professional development program to help boards fulfill their leadership role around student achievement. Additional workshops that Jeffrey Crapper attended included information on Board goals, policy updates, ethics, and Board governance.

General Obligation Bond 2019
Board members received the following documents regarding the General Obligation Bond, Series 2019: Preliminary Official Statement dated August 2, 2019 from Piper Jaffray, and the S & P Global ratings summary for Yamhill County School District No. 8 (Dayton), Oregon; School State Program. Interim Business Manager Jan Bunn reported that the Standard & Poors rating phone call went well, with the District receiving an A+ rating. The General Obligation Project and Refunding Bonds sold on August 13, 2019 at historically low rates. The overall cost of financing was 2.33%, and the district received almost $13.5 million for projects. By refinancing the existing debt, the District ultimately saved taxpayers almost $2 million over the remaining life of the 2009B Bonds; and saved 16.7% by refinancing. Funds will be received on the closing date of August 27, 2019. The community was thanked for their support of the bond levy.

DISCUSSION
Schedule of Board Events
- Welcome Back breakfast and in service, Tuesday, August 27, 2019, 7:30 AM in the High School Commons.
- Next Regular Board Meeting, Tuesday, September 10, 2019, beginning at 7:30 PM in the District Board Room, preceded by a Work Session at 6:00 PM. Dinner will be served at 5:45 PM.
BUSINESS

Appoint Budget Committee Member

Motion
Luke Wildhaber, (position #1, term expired 6/30/2019) confirmed by email on July 8, 2019, that he would like to continue on the Budget Committee. It was recommended that Luke Wildhaber be appointed to Position #1 on the Dayton School District Budget Committee, term expiration of 6/30/2022.
-It was moved by Debbie Kearns, seconded by Jeffrey Crapper, and carried unanimously to appoint Luke Wildhaber to Position #1 on the Dayton School District Budget Committee, term expiration of June 30, 2022.

Bond Project Manager Company Approval

Motion
Board members received a packet of information regarding the Bond Project Manager RFP and recommendation process. The selection committee comprised of four members of the Citizen’s Bond Oversight Committee – John Doherty, Randy Ealy, Sam Manley, and Jaime Oliveira; Jan Bunn, Interim Business Manager; Rick Palmer, Maintenance Director; Jason Hay, former Superintendent of Dayton School District; and Isaac Kearns, Board Chair. Board Chair Isaac Kearns reviewed the process that was used for the selection of a project management firm to act as “owner’s representative” for the Dayton School District Bond Project. The recommendation of the committee is that HMK Company be hired as the Owner Representative for the Dayton School District Bond Project. Board members were given the opportunity to ask questions of HMK representatives that were in the audience.
-It was moved by Isaac Kearns, seconded by Raylinda Price, and carried unanimously to hire HMK Company as the Owner Representative for the Dayton School District Bond Project as recommended. (Record copy of Recommendation Memo on file.)

Healthy and Safe Schools Plan

Motion
Board members received copies of the Oregon Department of Education (ODE) Model Healthy and Safe Schools (HASS) Plan for Dayton School District. ODE requires that the District annually certify that it continues to comply with the requirements of the HASS Plan. The plan was previously approved by the Board on June 11, 2019. The District was then informed that ODE approval is needed before Board action can be taken. The revised HASS Plan includes date and contact information updates, and has been approved by ODE. The revised plan will be posted on the District website.
-It was moved by Raylinda Price, seconded by Debbie Kearns, and carried unanimously to approve the Dayton School District #8 Healthy and Safe Schools Plan. (Record copy on file.)

REPORTS

Special Services Director
Board members received copies of the Physical Restraint and Seclusion Annual Report for the 2018-2019 School year. Special Services Director Stephanie Ewing reviewed the report that is required by ODE annually. Board members had the opportunity to ask questions. The report will be posted on the District website.

The meeting was adjourned by the Board Chair at 7:59 PM.

Isaac Kearns, Chair
Dayton Board of Education

Candy Duer, Board Secretary
Dayton Board of Education

Christopher Witoski
Dayton Board Vice Chair

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Katie Terry
Dayton Board Secretary