REGULAR BOARD MEETING
September 10, 2019
The Board of Directors of Dayton School District No. 8 met for the regular monthly meeting on Tuesday, September 10, 2019 in the District Board Room.

CALL TO ORDER
Board Vice Chair Chris Wytoski called the Meeting to Regular Board order at 7:01 PM and led the Pledge of Allegiance to the American Flag.

ATTENDANCE
Board Members
Christopher Wytoski, Vice-Chair
Ann Coleman
Jeffrey Crapper
Debbie Kearns
Travis Oliveira
Raylinda Price

Administrators/Board Secretary
Dr. Brian Recht, Interim Superintendent
Debbie Diener, Business Manager
Katie Terry, Board Secretary
Stephanie Ewing, GS Principal
Mike Solem, JH & HS Principal

SPECIAL RECOGNITION
Board Vice Chair Christopher Wytoski and Interim Superintendent Recht recognized Board Chair Isaac Kearns for his service on the Board. A plaque was presented to him. He was thanked for his dedication to the Dayton School District.

PUBLIC COMMENT
There were no public comments.

AGENDA REVIEW
There were no revisions to the agenda.

ELECTION OF BOARD CHAIR
In the Absence of a Board member, it was moved by Debbie Kearns, seconded by Raylinda Price, and carried 6-0 to wait until the next meeting on October 8, 2019, until the board vacancy is filled and a full board is in place to elect a Board Chair.

CONSENT AGENDA  A
MOTION
It was moved by Raylinda Price, seconded by Ann Coleman, and carried unanimously to approve Consent Agenda A as follows:
- Approve Minutes of August 13, 2019, Regular Board Meeting -
- Confirm Employment:
  - Jane Ashley, JH/HS Secretary, 1.0 FTE
  - Jaime Bettiga, JH/HS SLC Instructional Assistant, .84 FTE
  - Edward “Jay” Crystal, HS Counselor
  - Angela Davis, JH/HS ELD and Literacy Teacher
  - Debbie Diener, Director of Business Services
- Amber Estrada, Fiscal Specialist
- Rose Melton, Food Service Assistant, .84 FTE
- Adam Mill, JH/HS Special Education Teacher
- Jennifer Sabroe, Special Programs Secretary, 1.0 FTE
- Katie Terry, Administrative Specialist and Board Secretary
- Wade Witherspoon, JH/HA Interim Assistant Principal/Athletic Director for the 2019-2020 School Year

- Designate Debbie Diener, as Deputy Clerk/Business Manager
- Designate Katie Terry as Board Secretary

CONSENT AGENDA B

MOTION
It was moved by Debbie Kearns, seconded by Travis Oliveira, and carried 4-0 to approve Consent Agenda B as follows. Ann Coleman declared conflict of interest, abstaining from the vote. Jeffrey Crapper abstained from the vote.

- Confirm Employment:
  a. McCord Coleman, HS Science Teacher

REPORTS

ASB
JH/HS Principal Mike Solem reported for ASB President Grace Adams. The ASB officers led a welcome back assembly where ASB officers introduced themselves, the fight song was learned, and new staff played Family Feud. The officers voted on a location for an upcoming retreat, setting a budget, and began planning for Homecoming. ASB students are also working on a petition to get microwaves back in the commons for student use.

Superintendent
Interim Superintendent Recht reports:

- The opening of school last week was positive and went well. The rough enrollment numbers at the end of the first week at the High School was steady from last year, the Junior High School was up 20 students, and the Grade School up 15 students. Total enrollment before 10 day drops is at 1028 students.
- Bond Update: The monies from sale of the bond were transferred and received. A mandated proposal walkthrough was completed with 8 Architectural firms and 2 engineering companies participating. HMK described the companies participating as solid and experienced.
- Architectural proposals are due September 17, 2019 to then be distributed to the Architectural Scoring Committee. They will meet on September 25, 2019 to select their top 2-3 architectural firms with interviews to follow on October 2, 2019. DFAC committee members and staff that have particular interest or will be affected by designs are encouraged to be involved as drawings and a vision emerge.
- The grade school started a new pilot programs titled “WIN” (What I need) calming room. Our students come to us with many behavioral, social, and emotional needs and will now have a calm, reset, refocus, activities room to go to, staffed by a person trained in collaborative problem solving.

Financial Report
Debbie Diener, Business Manager presented the budget, reported to date.

Dayton School District #8: Regular Board Meeting – September 10, 2019
Administrators
Grade School Principal Stephanie Ewing reported:
- There are currently 27 newly enrolled students, 15 withdrawn students.
- Kinder Kickstart happened August 19-22, 2019. Dayton Grade School welcomed 53 kindergarteners to Kickstart. These 4 days were dedicated to creating a safe, welcoming space at school allowing students to get used to the classrooms, routines, and staff.
- Grade School Teachers participated in a one day training on the PAX good behavior program.
- On August 29th, Kindergarten through 5th grade classroom teachers worked on refining math instruction based on priority math standards. Teams reviewed common formative assessments and then looked at the vertical alignment of standards to address any gaps in our math instruction. Laura Nelson, a math consultant with SMCC, led this process.
- New staff and instructional assistants attended a Leveled Literacy Intervention program training provided by Amanda Dallas, our Title I Teacher. Currently staff are working on assessing the reading level of all new students in 1st through 5th grade.
- School supply drop off on August 29th was a great opportunity for parents and students to meet teachers. Over 250 students and families attended.
- The Grade School had a successful first fire drill on September 6th where all students exited the building in under 6 minutes.
- WIN room (What I Need) pilot room is a program to help students that struggle to self-regulate. Teachers can give students a pass to use the room. Once there, students check in with the teacher and then can choose two 5 minute activities. You are all invited to come see what it is all about.
- Face Book continues to be an avenue to engage with our community reaching over 1,056 people.
- PTSO provided lunch for all staff on August 17, 2019 and gave $100.00 gift cards to each certified teacher. PTSO will also be giving $500.00 per classroom for field trips.

High School/Junior High School Principal Mike Solem reported:
- Behavior Update: Mr. Crawford is visiting every classroom and sharing a presentation about the importance of daily attendance, explaining what to do if a student will be absent.
- Goals update: Yearly goals were discussed
  - To develop a 6-12 Departmental Curriculum Scope and Sequence
  - Make sure every class syllabus illustrates the State Standards they will address
  - Curricular improvement so that our State Assessment results improve.
  - Site Council put back into place. Their first meeting will be on October 1, 2019
  - Social Emotional Learning (student/staff wellness) addressed through the Ruler Charter Implementation.
- Testing Information: Sherri Sinicki and Tera Solem will be the Junior High/ Senior High School testing Coordinators.
- 9-12 Counseling Information: In the first week Jay Crystal has started Senior Checklists. The PSAT is scheduled for October 16, 2019.
- 6-8 Counseling Information: Kerry Nordstrom is meeting with students and parents updating 504’s for yearly reviews.
- Athletic information: Wade Witherspoon is excited about the leadership team that is in place, and the start of the school year. Wade also provided the schedules for all fall sport teams.
- Technology report: During the first week of school, Efrain Arredondo got out 90% of the Chromebooks to students, and expects to be at 100% by September 11, 2019.
General Obligation Bond 2019
Board members received the official statement of the General Obligation Project and Refunding Bond, Series 2019, dated August 13, 2019. This is what investors saw and used in their determination to buy our bonds.

DISCUSSION
Schedule of Board Events
-Fall Regional Conference at WESD in McMinville, Wednesday, October 2, 2019.
-Next Regular Board Meeting, Tuesday, October 8, 2019, beginning at 7:00 PM in the District Board Room.
-OSBA Annual Conference at the Portland Waterfront Marriott in Portland. Board members are asked to contact the Board Secretary for registration and room reservations.

BUSINESS
Board Member Resignation and Declaration of Vacancy
Motion
Isaac Kearns (position #7, term expires 6/30/2021) resigned by email effective August 26, 2019. It was moved by Debbie Kearns, seconded by Jeffrey Crapper, and carried (6-0) to declare Isaac Kearns seat empty.

Board Member Vacancy and Appointment Procedure
Motion
-Board members discussed the process to fill the vacancy. Included for their reference were Board Policy BBC, Board Member Resignation; Board Policy BBE, Vacancies on the Board; a draft announcement of a school board vacancy; Dayton School District School Board Application; and a sample of interview questions for the school board candidates that were used in the past.
-It was moved by Debbie Kearns, seconded by Jeffrey Crapper, and carried (6-0) to follow most recent vacancy announcement process, having applications due on October 3, 2019 in time for Board members to review them.

It was discussed that Dr. Recht and Chris Wytoski would be directed to come up with 5 questions, using the top three in the event of many applications.
-It was moved by Jeffrey Crapper, seconded by Raylinda Price, and carried 6-0 to proceed with the appointment procedure as presented with Dr. Recht and Board Vice Chair Chris Wytoski coming up with 5 interview questions.

Board Training with Oregon School Board Association: set Tentative Date
Motion
There was discussion about possible Board Training with Interim Superintendent Recht. Based on Calendar of events, it was decided that Dr. Recht would look at dates after October 8, 2019 when all seats of the board were occupied. Board Secretary Katie Terry will send out a doodle to help schedule available dates.

Bond Project Manager Company Approval
Motion
After review and recommendation from the Citizen's Bond Oversight Committee, Dr. Recht retained counsel from Paul Dakopolos and Ryan Hunt with Garrett, Hemann, Robertson Firm. The recommendation is for the Board to approve the HMK Company to be hired as the Owner Representative for the Dayton School District Bond Project per the approved Agreement for Project Management. Dave
McKay and Steve Earle were present for any questions.
-It was moved by Jeff Crapper, seconded by Travis Oliveira, and carried (6-0) that HMK Company be hired as Bond Project Manager for the Dayton School District Bond Project as recommended. (Record copy of contract on file.)

**Board Committee Assignment to Assist in the Selection of Architectural Services**

**Motion**
Dr. Recht recommended drawing on members from several committees, the Bond Oversight Committee, District Facilities Advisory Committee, Administration, and possibly a Board member to help with the selection of an architectural firm. This would give us broad representation and a variety of perspectives. The Board selected Travis Oliveira to join this committee.
-It was moved by Debbie Kearns, seconded by Ann Coleman, and carried (6-0) to form the committee as presented.

**Declaration of Permanent Superintendent Vacancy**

**Motion**
-It was moved by Jeffrey Crapper, seconded by Ann Coleman, and carried (6-0) to Declare the Permanent Superintendent Vacancy

**Selection of Permanent Superintendent Search Services**

**Motion**
Sarah Herb with OSBA presented the OSBA Executive Search Service Hiring Process and proposed Permanent Superintendent Search Calendar (subject to change). It was noted that if Interim Superintendent Dr. Brian Recht wished to apply, he can be present during public meetings but not special sessions.
-It was moved by Jeffrey Crapper, seconded by Debbie Kearns, and carried (6-0) to approve OSBA’s Executive Search Services and Plan in hiring a Permanent Superintendent.

**Permanent Superintendent Search Calendar**

**Motion**
Sarah Herb with OSBA presented the calendar for the Permanent Superintendent Search. October 21, 2019 was chosen as the day Sarah will be in district to talk with all staff. There will be a meeting at 8:30 AM during Late Start Monday (at the Grade School) and at 3:00 PM (At the Junior High/High School). Staff will have chance to begin to come up with our Qualities and Qualifications that will be used to help guide the search. Classified staff are encouraged to come and will be compensated for their time if outside their regular work hours.
-It was moved by Jeffrey Crapper, seconded by Travis Oliveira, and carried (6-0) to approve Permanent Superintendent search Calendar as adopted. (Record of calendar on file)

**Confirm Parent/Student Handbook Changes**

**Motion**
JH/HS Principal Mike Solem and Grade School Principal Stephanie Ewing presented the Parent/Student Handbook changes that were made for the 2019-2020 School year. Handouts of changes are on record.
-It was moved by Jeffrey Crapper, seconded by Debbie Kearns, and carried (6-0) to approve confirmation of Parent/Student Handbook Changes

**Approve the Alternative Education Programs**

**Motion**
Board Members received copies of the 2019-2020 alternative Education Programs. Special Services Director Stephanie Ewing reviewed the programs. The programs include possible placements, the District
does not currently have kids in every program. In accordance with Board Policy IGEHA it was recommended that the Board approve the following alternative programs for 2019-2020.

- Dayton High School – Alt Ed/Online Computer Assisted Instruction
- Dayton Grade School Structured Learning Classroom
- Dayton JH/HS-Structured Learning Center
- Willamette Education Service District (WESD) Programs
- McMinnville Special Programs
- Newberg Special Programs
- Polk Adolescent Day Treatment Center
- Clackamas ESD Program-Heron Creek Therapeutic School
- Winema High School Completion Program – Chemeketa Community College
- Dayton Post High School Life Skills-Adult Education.

-It was moved by Raylinda Price, seconded by Jeffrey Crapper, and carried (6-0) to approve the Alternative Education Programs for 2019-2020.

**Overnight Requests**

**Motion**
The following overnight requests were submitted by Mitch Coleman, FFA Advisor: State Soils Judging Contest, Irrigon, Oregon, October 13-14, 2019; National FFA Convention, Indianapolis, Indiana, October 26-November 5, 2019; State FFA Convention, Redmond, Oregon, March 20-23, 2019; FFA Rafting trip, Maupin, Oregon, June 2020.

The following overnight request was submitted by Stephanie Ewing, Grade School Principal: Fifth Grade Outdoor School, Vernonia, Oregon, October 23-25, 2019.

-It was moved by Jeffrey Crapper, seconded by Travis Oliveira, and carried (6-0) to approve the overnight requests as presented.

The meeting was adjourned by the Board Chair at 9:14 PM.

Respectfully submitted,

Chris Wytoski, Board Vice Chair
Dayton Board of Education

Katie Terry, Board Secretary
Dayton Board of Education