REGULAR BOARD MEETING
Tuesday, December 19, 2019
The Board of Directors of Dayton School District No. 8 met for the regular monthly meeting on Thursday, December 19, 2019, in the District Board Room.

CALL TO ORDER
Board Chair Christopher Wytoski called the Regular Board Meeting to order at 6:47 PM and led the Pledge of Allegiance to the American Flag.

ATTENDANCE
Board Members
Christopher Wytoski, Board Chair
Anne Coleman, Board Vice Chair
Jeffrey Crapper
Terri Paysinger
Travis Oliveira
Debbie Kearns

Administrators/Board Secretary
Dr. Brian Recht, Interim Superintendent
Debbie Diener, Deputy Clerk
Katie Terry, Board Secretary
Stephanie Ewing, GS Principal
Mike Solem, JH & HS Principal

RECOGNITION OF SERVICE
Board Chair Christopher Wytoski and Interim Superintendent Recht recognized Board Member Raylinda Price for her service on the Board. A plaque was presented to her and she was thanked for her dedication to the Dayton School District.

AGENDA
Add agenda item 8.1.1, PERS-UAL
It was moved by Board Chair Christopher Wytoski, seconded by Terri Paysinger, and carried (6-0) to add item 8.1.1, PERS UAL to the agenda.

Add agenda item 8.6.1, Guidance to HMK project managers on Bond Priority List.
It was moved by Board Chair Christopher Wytoski, seconded by Anne Coleman, and carried (6-0) to add item 8.6.1, Guidance to HMK project managers on Bond Priority List.

CONSENT AGENDA
MOTION
It was moved by Terri Paysinger, seconded by Travis Oliveira, and carried (6-0) to approve the consent agenda as follows:
- Approve Minutes of November 12, 2019, Board Work Session.
- Approve Minutes of November 12, 2019, Regular Board Meeting
REPORTS

Superintendent
Interim Superintendent Recht reported:

- The Continuous Improvement plan, CIP, has been approved and we can now begin the Student Investment Account application, due April 15, 2020. We have received the initial draft guidance from ODE, part of which will become the recommended state template. WESD has a dedicated staff person to help, Sean Aker, our absenteeism coordinator.
- Interim Superintendent Dr. Brian Recht was able to meet with all Yamhill County Superintendents, County Health and Human Services, and Lutheran Community Services last week. They discussed partnerships to provide additional behavioral and mental health needs countywide. With state funding through the Student Success Act, and additional Student Behavior and Mental Health Services needed by all districts in the state, it will be hard to fill positions.
- We hosted our K-12 Holiday Staff Breakfast on Monday morning. It was well attended and a chance for all staff to come together. Pam Johnson provided a wonderful breakfast and JH/HS Social Committee gathered raffle items and decorations.
- Interim Superintendent visited late start Mondays this week to share the update of the bond funding priority list. He had the opportunity to answer questions and allow teachers to provide feedback.
- Dr. Recht met with members of the Bond Oversight Committee on Monday, December 16, 2019 to review the projects and budget. Committee members include Randy Ealy, Jaime Oliveira, John Doherty, and Sam Manly.
- The Holiday concerts at each school were terrific. It is always great to see families involved. Thank you Music teachers and Admins.

Bond Update:
The contract with architectural firm Carlson Viet Junge recommendation is later in the agenda. Final review and revisions by attorneys were accepted. Summer projects being considered are the Junior High/High School Science building roof, removing the High School old gym bleachers, repairing/Replacing the High School old gym ceiling, updating the intercom and fire alarm systems, and repurposing room 6 at the grade school.

Student Council
ASB President Grace Adams reported winter week is in full swing. This week activities include dress up days, an assembly, and a can food drive. The theme is Disney channel shows for the Assembly, each class presenting skits for different holiday movies. Winter formal is being planned for January 25, 2020. The ASB is using social media as a main form of communication.

Financial Report
Board members received copies of Business Manager Debbie Diener’s financial report.
Fund 412 is an energy capital improvement fund with $300,000, monies from PGE for upgrades. Debbie will look into what guidelines are associated with the money to see if they can be included in the upgrades with the bond project.
Administrators
Grade School Principal Stephanie Ewing reported:

- Current enrollment is 438 students, 9 students have temporarily withdrawn for family visits to Mexico. They will be back in January.
- Leslie Young has been working on updating immunization information before exclusion day in February. There have been 5 confirmed cases of the flu, 5 cases of Strep, and 5 staff members went home sick today. Hopefully with the long break ahead of us, students and staff will have a chance to recover.
- During late start Monday, our standards-based report cards were handed out for review. Grade level teams are updating their report cards so they are ready to send out at the end of the semester. Students are showing amazing growth in their reading level. You can see the growth on the bulletin board in the entry of the school. Each classroom has places a sticker for each reading level grown so far this school year.
- The December Child Count for Dayton School District has been reported. This collection requires specific program information for each eligible student in the district. This year we have 128 eligible students attending as of December 2, 2019.

Junior High/High School Principal Mike Solem reported:

- Principal Mike Solem has been focusing on performance this year.
- Staffing for Semester 2 has changed. The staff has lost a Junior High Math teacher and counselor for health reasons. They will also be hiring a new math teacher, coach, and instructional assistant with additional money from the Student Success act.
- Josh Crawford has been meeting with students, parents and other staff members to increase student attendance. Collaboration with staff and students on options and strategies to increase student attendance when returning from break.
- Looking ahead to Semester 2 master schedule and assessing new teachers skills, the JH/HS has decided to have ELD students moved into general education classes, except for a beginning JH ELD class. As it stands now, the ELD classes are very small and teacher skills can be used more productively.
- High School Counselor, Jay Crystal is working to finalize semester 2 schedules. The College and Career center held a college application day, which was a success. PSAT results are in and will be shared with students where Jay will present on how to read the PSAT results and how to prepare for the SAT’s.
- Junior High Counselor, Kerry Nordstrom has been able to attend trainings on Threat assessments and social emotional learning. Due to family circumstances, she is resigning effective December 20, 2019.
- Assistant principal, Wade Witherspoon, has been working with Mike on RULER Implementation. (Recognize emotions, Understand emotions, Label emotions, Express emotions, Regulate emotions). The staff will work on creating a RULER Charter, and agree to abide by dealing with how we want to feel, think, and behave at work.
- Athletic Director, Wade Witherspoon provided a list of achievements for athletes who participated in Fall Sports. Winter sports are well underway.
- Technology coordinator Efrain Arredondo will be working to repair some of the broken
Chromebook that students have returned. Over the winter break, he will continue to the watch Go-Guardian account. This will flag any concerns of self-harm and general student safety. He can then alert the counselors of the concerns.

OSBA Convention
Board Chair Christopher Wytoski, Board Vice Chair Anne Coleman, and Board member Jeffrey Crapper attended the annual OSBA Convention in downtown Portland. Christopher Wytoski thought it was helpful as a new board member. He appreciated Steve Kelly’s presentation on “defining our roles”. Anne Coleman appreciated that school board members are still learning, even after many years of service. Jeffrey Crapper appreciated the focus on equality and the focus on career tech education.

PUBLIC COMMENT
Lisa Willard spoke on the subject of “Christmas Wish”

DISCUSSION
Schedule of Board Events
- Next Regular Board Meeting, Tuesday, January 14, 2018, 7:00 PM in the District Board Room.
- Board Chair Christopher Wytoski created a schedule of upcoming events for the Permanent Superintendent Search and Interim Superintendent Evaluation calendar. There is a possibility to push out a board training session on roles and responsibilities and communication until July / August, which is included as part of the Superintendent search. The work session on February 11, 2019 can be moved. Christopher Wytoski will work with Sarah Herb, OSBA Representative to reschedule, moving the Regular board meeting to 7:00 PM.
- A draft of the Board Operating Agreement, pieced together at November work session, to remind board members of their purpose and help guide how they operate was presented.
  -It was moved by Christopher Wytoski, seconded by Jeffrey Crapper, and carried (6-0) to add agenda item 8.8 to business, adoption of Board Operating Agreement.

BUSINESS
Approve resolution for fund appropriation transfer
Dr. Brian Recht presented the board with a transfer request from contingency fund to instruction to fund an account as a vehicle to support teacher ideas, innovation, projects, curriculum and instructional needs. This idea came from seeing great projects from teachers that went before the ABC Foundation for funding. When reviewing the projects, Dr. Recht felt the projects were needed and that it was our district’s obligation to support teachers and continue to build a positive climate. As the year develops, we also know that student needs may change and schools may not have budgeted for those needs or nontraditional ideas and projects. When these ideas and projects come forward, we will have an account and funding in place to provide the instructional resources and materials needed.
  -It was moved by Debbie Kearns, second by Anne Coleman and carries (6-0) to approve Board Resolution No. 2 for fund appropriation transfer.

PERS Unfunded Actuarial Liability (UAL)
PERS is offering an Employer Incentive Fund (EIF) providing a 25% match on qualifying employer lump-sum payments through an application process. If approved, Dayton can make a lump sum payment of $100,000 and be awarded $25,000 (25% match). With this potential $125,000, we could decrease
our unfunded actuarial liability and the district’s contribution rate would be offset by 0.19%, saving the district $17,963 this biennium (2019-21). The saving would continue through 2039 with the potential savings of $216,261.

-It was moved by Terri Paysinger, seconded by Jeffrey Crapper, and carried (6-0) to approve the payment of $100,000 through the Employer Incentive Fund to receive the 25% matching grant towards Dayton Unfunded Actuarial Liability costs.

Repeal of Policy GCPC/GDPC and deletion of AR
Oregon School Board Association is recommending the repeal of policy GCPC/GDPC and the deletion of AR. This comes from OSVA regarding the new law, Senate Bill 1049. There was a limit of 1039 hours a retiree could work in a calendar year, but SB 1049 allows retirees to work an unlimited number of hours starting January 1, 2020.
It was moved by Terri Paysinger, seconded by Jeffrey Crapper, and carried (6-0) to repeal policies GCPC/GDPC and deletion of AR effective January 1, 2020.

Board Member resignation and Declaration of Vacancy
Raylinda Price (position #4, term expires on 6/30/2021) resigned by email effective November 13, 2019.
-It was moved by Terri Paysinger, second by Jeffrey Crapper, and carried (6-0) to declare Raylinda Price’s seat empty.

Board Member Vacancy and Appointment Procedure
-Board members discussed the process to fill the vacancy. Included for their reference were Board Policy BBC, Board Member Resignation; Board Policy BBE, Vacancies on the Board; a draft announcement of a school board vacancy; Dayton School District School Board Application; and a sample of interview questions for the school board candidates that were used in the past.
-It was moved by Travis Oliveira, seconded by Anne Coleman, and carried (6-0) to follow the most recent vacancy announcement process, having applications due on January 10, 2020.

Selection of Permanent superintendent Search screening Committee
Christopher Wytoski made recommendations to facilitate the conversation, as planned in November. He apologize for any concerns about extending the deadline. He felt it was prudent to have those voices on the committee. Below are those selected to be on the Screening Committee:

Administration:
Stephanie Ewing
Dana Symons
Mike Solem
Wade Witherspoon

Parents / Community Members:
Benny Palmer
Terry Oliveira
Nancy Moody (moved from GS Classified)

GS Classified:

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Lisa Willard  
Lupe Villasenor  

**GS Teachers**  
Monte Blackburn  
Mandy Den  

**HS Teachers**  
Efrain Arredondo  
Patrick Verdun  

**JH teachers**  
Michelle Borst  

**Confidential:**  
Debbie  

- It was moved by Debbie Kearns, Seconded by Jeffrey Crapper and carried (6-0) to approve those listed above to be on the Permanent Superintendent Screening Committee.  

**Approve Contract with Carlson Veit Junge for architectural Services for the 2019 Bond Project**  
The contract with Carlson Veit Junge for Architectural Services has been reviewed by attorneys and HMK, our project manager. The recommendation is to approve the contract.  

- It was moved by Terri Paysinger, second by Jeffrey Crapper, and carried (6-0) to approve the contract with Carlson Veit Junge for architectural services for the 2019 Bond Project.  

**Guidance on the Bond Priority list:**  
The consensus, after discussion, is to give HMK direction to work with architects, making HVAC options and adding air conditioning a priority at the Grade School, Junior High Original Building, and High School Main Building, and to:  

1. Increase classroom electrical capacity at the Grade School.  
2. Replace all old windows at the Junior High/High School.  
3. Replace Junior High/High School Science Building roof (standing water on the roof when it rains).  
4. Replace damaged ceiling in the Old Gym at the Junior High/High School.  
5. Repair or replace Old Gym bleachers at the Junior High/High School.  
6. Upgrade intercom and fire systems for safety communication at the Junior High/High School.  
7. Seismic upgrade at the Grade School.  
8. Replace all old windows at the Grade School.  

There are 4 projects being considered for this summer; Replacement of the Science building roof at the Junior/Senior High School, updating the fire Alarm system and communications systems at the Junior/Senior High School, Replacing the bleachers and ceiling in the old gym at the Junior/Senior High School, and ADA upgrades to room 6 (SLC) at the grade school.  

Interim Superintendent Dr. Brian Recht will then work with Administration and school leadership teams to prioritize projects within budget and work with architects on re-design, lowering costs where possible. Safety, ADA, and conducive learning environments are the top concerns.
-It was moved by Travis Oliveira, seconded by Debbie Kears, and carried (6-0) to give Carlson Veit Junge and HMK Company our priority list
Motion: Oliveira
Second: Kears
Vote: 6-0

Overnight Requests

Dave Fluke, Varsity Softball coach, submitted the following overnight request: The Softball team plans to travel to Palm Springs during Spring Break, March 21-26, 2020. They will take a bus to Seattle and then plan to fly out of Seattle. They have raised half of the funds necessary.

-It was moved by Terri Paysinger, seconded by Jeffrey Crapper, and carried (6-0) to approve the overnight requests for the Softball team and the Wrestling team.

Board Operating Agreement
It was moved during discussion to adopt the draft of the Board Operating Agreement, adding agenda item, 8.8.
-It was moved by Terri Paysinger, seconded by Jeffrey Crapper, and carried (6-0) to approve the Board Operating agreement as presented.

At 9:05, the Board Chair announced that the Board would meet in executive session for the following purpose:

“To review and evaluate the employment-related performance of the chief Executive officer of any public body, a public officer, employee or staff member who does not request an open hearing” (ORS192.660(2)(i))

The meeting reconvened into the Regular Board meeting at 9:30

The meeting was adjourned by the Board Chair at 9:31 PM.

Respectfully submitted,

Christopher Wytoski, Chair
Dayton Board of Education

Kate Terry, Board Secretary
Dayton Board of Education