

BOARD WORK SESSION
Tuesday, November 14, 2017

The Board of Directors of Dayton School District No. 8 met for a Work Session on Tuesday, November 14, 2017, in the District Board Room.

CALL TO ORDER

Board Chair Reba Stoller called the Work Session to order at 6:04 PM.

ATTENDANCE

Board Members

Reba Stoller, Chair
Teresa Shelburne, Vice Chair
Pam Horst
Isaac Kearns
Debbie Kearns
Francisco Montelongo
Raylinda Price

Administrators/Board Secretary

Jason Hay, Superintendent
Jan Bunn, Deputy Clerk
Candy Duer, Board Secretary

DISCUSSION

Superintendent Hay began the work session by stating the items for discussion: Joint Dayton City Council and Dayton School District Meeting; School Board Operating Protocol; Superintendent Evaluation Process; and Facilities Update.

Joint City Council and Dayton School District Meeting

Superintendent Hay recommended holding a joint City Council and Dayton School District meeting. There are several projects of interest to both the City and the School District: the Brookside Cemetery, Legion Field, and the nature trail. Discussion included the possible deeding of the cemetery to the City; the current co-ownership of Legion Field; and the creation of a "Friends of the Nature Trail" group to enhance the nature trail. It was suggested that a joint meeting could be hosted in February 2018 with an executive session to talk about property, with the goal to create a positive and public relationship as the two groups form a collaboration. Superintendent Hay will meet with Mayor Wytoski to arrange a time for the meeting.

School Board Operating Protocol

Superintendent Hay stated that the Board Operating Protocols and the Superintendent Evaluation work in conjunction with each other, along with the Board and Superintendent Goals adopted during the October Board meeting. Board members discussed Operating Protocols at the October Board meeting, where a draft protocol document along with examples from Jefferson, Jewell and Umatilla School Districts were reviewed. Based on recommendations from the October discussion, Superintendent Hay revised the Dayton School Board Operating Protocol draft dated November 14, 2017, which Board members received in their packets. A discussion of the protocol followed. Consensus was to add additional language to the paragraph titled, "Superintendent to the board". The last sentence will include communication to the entire board in weekly notes or at upcoming Board Meetings. In addition, a bulleted paragraph from the Umatilla School District document entitled "Board to board" will be added to the "Communication" portion of the draft document. The bulleted item follows: Board to board: Board members will always abstain from conducting Board business or decision-making outside of board meetings or executive sessions. The draft Operating

Protocol with the above changes will be voted upon during the business portion of the Regular Board Meeting.

Superintendent Evaluation Process

School Board members received copies of the OSBA Superintendent Evaluation Workbook. Superintendent Hay reviewed the document which is a three-part tool for evaluating superintendents. Parts 1 (Performance Standards) and 2 (Goals) are designed to be filled out by individual board members. Part 3 consists of a 360-degree evaluation of the superintendent by members of the community and staff. It is designed to be used by the superintendent to receive feedback leading to professional development and an understanding of staff and community concerns. Because this is the Superintendent's first year, his goals are broad. There will be some areas that cannot be evaluated because no data will be available; and the timeline will need to be adjusted. Suggested areas for evaluation were: Standard 1: Visionary Leadership; Standard 2: Policy and Governance; Standard 3: Communications and Community Relations; Standard 6: Instructional Leadership; Standard 8: Ethical Leadership; and Standard 9: Labor Relations. The Timeline and Action calendar was discussed. Consensus was to push back the timeline, beginning January's work in February and March, with the process completed in May 2018. In year two and beyond, the Superintendent's goals will become much more concrete and consistent with Board goals; and the recommended March to March evaluation timeline can be utilized. Should Board members desire additional training, an online presentation of the OSBA Superintendent Evaluation Process is available. Superintendent Hay recommended that the Board meet for additional work sessions on February 6, 2018; March 6, 2018; and April 3, 2018 to discuss strategic planning.

Facilities Update


School Board members received copies of the Dayton School District Facilities Planning Timeline and School Safety Audit Assessment. The architecture firm that is working on the District's facility assessment is asking the District to complete the School Safety Audit Assessment. A walk-through will be scheduled with representatives of the firm before the Facilities Assessment can be completed. In January 2018, the district will apply for grant funding from the state for long-range planning. Grant funding will allow long-range planning to begin. At the January Board meeting, a District Facilities Advisory Committee (DFAC) will be formed. It will be a Board Committee consisting of some Board members and community members. Superintendent Hay asked for recommendations of community members for this committee.

A donation was received to facilitate planning for the next phase of the i3 Center. The latest version of a conceptual bubble drawing was distributed to Board members. Superintendent Hay spoke about developing the potential scope of work for a May 2019 General Obligation Bond Package. The Bond Package will be carefully planned and have community support before being presented to voters.

Preliminary notification that the District will be awarded the CTE Revitalization grant from ODE was received. The approximate grant funds of \$418,000 may be used for supplies, equipment and finishing a greenhouse and/or vehicle repair building.

The work session was adjourned by the Board Chair at 7:27 PM.

Respectfully submitted,


Reba Stoller, Chair
Dayton Board of Education


Candy Duer, Secretary
Dayton Board of Education