

**Dayton School District #8**  
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**REGULAR BOARD MEETING**

**Tuesday, October 10, 2017**

The Board of Directors of Dayton School District No. 8 met for the regular monthly meeting on Tuesday, October 10, 2017, in the District Board Room.

**CALL TO ORDER**

Board Chair Reba Stoller called the Regular Board Meeting to order at 7:04 PM and led the Pledge of Allegiance to the American Flag.

**ATTENDANCE**

**Board Members**

Reba Stoller, Chair

Teresa Shelburne, Vice Chair

Pam Horst *absent*

Isaac Kearns

Debbie Kearns

Francisco Montelongo *absent*

Raylinda Price *absent*

**Administrators/Board Secretary**

Jason Hay, Superintendent

Jan Bunn, Deputy Clerk *absent*

Candy Duer, Board Secretary

Stephanie Ewing, GS Principal

Jami Fluke, JH & HS Principal

**PUBLIC COMMENT**

There were no public comments.

**AGENDA**

There were no revisions to the agenda.

**CONSENT AGENDA**

**MOTION**

It was moved by Teresa Shelburne, seconded by Debbie Kearns, and carried (4-0) to approve the consent agenda as follows:

- Approve Minutes of September 12, 2017, Board Work Session.
- Approve Minutes of September 12, 2017, Regular Board Meeting.
- Confirm Employment:  
-Denise Fox, Grade School Secretary

**REPORTS**

**Student Council**

ASB President Zach Russell reported that preparations are taking place for Homecoming Week beginning October 16, 2017. Activities include a bonfire, window decorating, skits, dress-up days, and a dance. Announcement for Homecoming Court takes place this week. Additional events being planned are "Powder Puff" and "Volley Buff" games, a blood drive, and an ASB Conference in Seaside in November.

**City Council**

City Council Member John Bixler reported that the City passed a measure to allow permitted food trucks. Water restrictions have been lifted. The City has received approximately \$44,000 in Transient Lodging Tax to date, and is in discussion regarding how to spend the funds.

## **Superintendent**

Superintendent Hay's report follows:

- Superintendent Hay has been visiting classrooms observing the amazing work of staff and students. He continues to learn through listening and asking questions, and is committed to being methodical and not making changes too quickly. He continues to study District policies and practices.
- Superintendent Hay continues to meet individually with many community members, including City Council Members, the Dayton Fire Chief, pastors of local churches, and the Downtown Community Development Association leader. He has also met with the Licensed and Classified Association leaders, Ag teacher, GEAR UP teacher, and other staff members. The next step is to reach out to Spanish speaking families to talk about their experiences and perspectives as it relates to Dayton schools. All of the meetings provide perspective and will be a spring board to creating a strategic planning framework for the improvement planning this spring.
- Superintendent Hay has attended sporting events, and will meet with students who are interested in starting a Cross Country team. Conversations have taken place with several people about forming a group that could work to bring improvements and ongoing maintenance to the nature trail. A contact has been made with Oregon State University to recruit forestry students who may be interested in improving the trail.
- Each year component districts have the opportunity to continue or withdraw as a member of the Willamette Education Service District (WESD). A resolution would be required should our District choose to withdraw. Superintendent Hay recommended that the District continue as a member of WESD which provides many services including behavior consultants, autism specialists and special education programs.
- Superintendent Hay attended another New Superintendent's Academy Class that focused on superintendent evaluation. He will share information from the class at the November Board Work Session.
- In conclusion, Superintendent Hay stated that Dayton School District is a good place to be, and he is fortunate to be leading the District as Superintendent.

## **Financial Report**

Board members received copies of Business Manager Jan Bunn's financial report. To date, 31.24% of the 2017-2018 budget revenue has been received, and 67.43% of budgeted expenditures have been made or encumbered. Student enrollment as of October 2, 2017, is 995 students (Grade School 431; Junior High School 234; High School 330). (Record copy on file.) Superintendent Hay reported that even though the new kindergarten class has low numbers, enrollment is up district-wide which gives some cushioning to the current budget. However, should a large senior class graduate this year and incoming kindergarten classes continue to be small, the funds based on average daily membership could drop substantially. In 2018-2019, the District needs to prepare for a 6.5% increase in the PERS rate.

## **Administrators**

Grade School Principal Stephanie Ewing reported that even though kindergarten enrollment numbers are low, enrollment is up in grades one through five. Highlights from the start of school include the formation of reading groups; a well-attended Open House; a very successful Pirate Walk; and the planning of creative schedules due to a shortage of substitutes when staff members are gone.

Junior High/High School Principal Jami Fluke reported that staff members are in the process of applying for the CTE Revitalization Grant which could generate up to \$350,000 to expand our current agriculture program. Innovation Teacher Patrick Verdun applied for and received a \$10,000

grant to form an inventing team. He went to MIT over the summer, and students on the team will have the opportunity to travel to MIT next summer.

## **INFORMATION**

This is an information item and no action is required by the Board. Comments, questions, concerns and recommended edits should be forwarded to the superintendent for consideration prior to the November 2017 Board meeting in which the policies/administrative regulations are recommended for a second reading and adoption. Superintendent Hay reviewed the policies and Board members were given the opportunity to ask questions.

- EFAA-AR, Reimbursable Meals and Milk Programs: language revision due to meal charging procedures/requirements to match district procedures.
- IGBAC, Special Education – Personnel: language changes include updates resulting from the passage of the Every Student Succeeds Act of 2015 (ESSA).
- IGBAK, Special Education – Public Availability of State Application: language changes include updates resulting from the passage of the Every Student Succeeds Act of 2015 (ESSA).
- IIABB-AR, Procedure for Presentation of Feature Films to Students: updated language to match district requirements and teacher expectations. Administrators reviewed the form and chose not to change language in the policy. Because so many films shown are not necessarily feature films, Superintendent Hay is conferring with OSBA regarding recommendations for media in general.
- IKF, Graduation Requirements: updated language due to changes to OAR 581-022-0617 – Essential Skills Assessment for English Language Learners.

## **DISCUSSION**

### **Schedule of Board Events**

-Dayton City Council Meeting (first Monday @ 6:30 PM): December 4: Reba Stoller; January 2018: date to be determined due to New Year's holiday.

-OSBA Annual Convention, November 10-11, 2017, Portland Marriott Downtown Waterfront Hotel. Superintendent Hay, Board Secretary Candy Duer, and Board Members Pam Horst and Raylinda Price are registered to attend.

-Next Regular Board Meeting, Tuesday, November 14, 2017, 7:30 PM in the District Board Room; preceded by a Work Session on the Superintendent Evaluation Process beginning at 6:00 PM. Dinner will be served at 5:45 PM.

### **Dayton School Board Operating Protocol**

Board members received draft copies of a Dayton School Board Operating Protocol. The document, drafted by Superintendent Hay, was presented to Board members at the September 12, 2017, Board Work Session. Board members received copies of protocols from other school districts that have been received after the September meeting. Superintendent Hay reviewed the protocols from Jewell School District, Jefferson School District, and Umatilla School District. He asked Board members to read through the documents in preparation for the November Board Work Session. The Umatilla School Board and Staff Operating Principles document is notable for its three sections - Communication, Effective Meetings and Decision Making.

### **Facilities Assessment Agreement with Soderstrom Architects**

Board members received copies of an agreement between Dayton School District and Soderstrom Architects PC. Superintendent Hay explained the long-term facilities timeline process, which begins by completing a Facilities Assessment by January 1, 2018. The District has entered into an agreement with Soderstrom Architects for two purposes. Phase one is to create a Facilities

Assessment. The assessment will be paid with funds from the construction excise tax facilities fund. Phase two is to create a Long Range Facilities Plan that complies with the requirements of ORS 581-027-0035, that will be suitable for application under the OSCIM grant. The District will apply for a grant in January 2018 to fund this phase. Award notification should be received by the end of February. Board members were given the opportunity to ask questions and give input on the process. Board members were invited to join Superintendent Hay in viewing the facilities.

## **BUSINESS**

### **Adopt 2017-2018 Dayton School Board Goals**

#### **Motion**

Board members received copies of the proposed 2017-2018 Dayton School Board Goals. Superintendent Hay recommended the adoption of the goals that are separate from the Board Priorities which were adopted at the August 2017 Board Meeting. Board members discussed the recommended Board Goals which include:

- Participation in professional development on board development and conducting a board self-evaluation articulating revised board goals for 2018-2019.
- Developing a strategic plan which includes goals, mission, vision, brand, and logo.
- Completing a facility assessment and developing a long-range facilities plan.

-It was moved by Isaac Kearns, seconded by Teresa Shelburne, and carried (4-0) to approve the 2017-2018 Dayton School Board Goals as recommended. (Record copy on file.)

### **Adopt 2017-2018 Superintendent Goals**

#### **Motion**

Board members received copies of the proposed 2017-2018 Superintendent Goals. Superintendent Hay reviewed the goals, explaining that as a first year superintendent the goals will be broad. He stated that the most important goal is #5: ensure a safe learning environment for all students. Success with these goals will be measured by observation/reflection, 360 degree feedback, and survey data. In year two and beyond, goals will become much more concrete and consistent with Board goals.

-It was moved by Isaac Kearns, seconded by Teresa Shelburne, and carried (4-0) to approve the 2017-2018 Dayton School District Superintendent Goals as recommended. (Record copy on file.)

The meeting was adjourned by the Board Chair at 7:50 PM.

Respectfully submitted,



Reba Stoller, Chair  
Dayton Board of Education



Candy Duer, Board Secretary  
Dayton Board of Education