REGULAR BOARD MEETING
Tuesday, October 9, 2018
The Board of Directors of Dayton School District No. 8 met for the regular monthly meeting on Tuesday, October 9, 2018, in the District Board Room.

CALL TO ORDER
Board Chair Reba Stoller called the Regular Board Meeting to order at 7:05 PM and led the Pledge of Allegiance to the American Flag.

ATTENDANCE
Board Members
Reba Stoller, Chair
Isaac Kearns, Vice-Chair
Pam Horst
Debbie Kearns
Francisco Montelongo arrived 7:30 PM
Raylinda Price absent
Teresa Shelburne

Administrators/Board Secretary
Jason Hay, Superintendent
Sean Yoder, Deputy Clerk
Candy Duer, Board Secretary
Stephanie Ewing, GS Principal
Jami Fluke, JH & HS Principal

PUBLIC COMMENT
There were no public comments.

AGENDA
Add additional overnight request from Rob Henry, Wrestling Coach, to agenda item 7.2.

CONSENT AGENDA
MOTION
It was moved by Pam Horst, seconded by Teresa Shelburne, and carried (5-0) to approve the consent agenda as follows:

- Approve Minutes of September 11, 2018, Board Work Session
- Approve Minutes of September 11, 2018, Regular Board Meeting
- Confirm Employment of Katrina Tompkins, Grade School Teacher
- Second Reading/Adoption of Board Policies
  - BDDH, Public Comment at Board Meetings
  - GBEB, Communicable Diseases - Staff
  - GCPB/GDPB, Resignation of Staff*
  - JFC, Student Conduct**
  - JHC, Student Health Services and Requirements
  - JHF, Student Safety
  - KBA, Public Records**

REPORTS
Student Government
Superintendent Hay reported that ASB President Hailey Myers asked him to share the following information in her absence: All students took a drug free pledge at the beginning of the school year. Homecoming Week was fun and went well.
Superintendent Hay reported:

- Many wonderful things are taking place in Dayton School District. Student enrollment is up for 2018-2019 district-wide: we are currently serving 1017 students. A classroom will be added for 4th and 5th grade students, as those classrooms are currently over 30 students. A class size report will be shared later in the meeting.

- The administrative team has continued to discuss how the District measures success, and instructional practices and student attendance. These conversations are vital to know and examine the District’s impact on student learning. A student that misses 10% or more school days during the school year is considered chronically absent. In 2017-2018, the grade school had 20%, the junior high had 27%, and the high school had 39% of their students fall into the chronically absent category. We need to do everything possible to increase student attendance, optimize our instructional schedules, and best utilize instructional time by using the most effective instructional practices. Administrators and teachers attended a workshop at WESD to learn about practices to address student absenteeism. Superintendent Hay reported that there must be a strong alignment between the District’s mission, vision, goals, actions and strategies, and how we measure success. Board members received copies of a Board & Administrator publication titled “Increase student achievement with an ‘aligned’ district”. In addition, Board members received copies of a recent issue of The Marshall Memo, a publication recently subscribed to for the administrative team. The publication by Kim Marshall is designed to keep educators well informed on current research and best practices. Mr. Marshall subscribes to more than 60 carefully chosen publications and selects articles to include in The Marshall Memo that have the greatest potential to improve teaching, leadership, and learning.

- As related to improving instructional practices, the math studio professional development session took place recently for Junior High and High School administrators and teachers. Papers from the session posted on the boardroom wall focus on learning the habits of mind and the habits of interaction. The next math studio session will take place at the end of October.

- The Oregon Department of Education will be releasing a new and vastly improved state report card for our district and schools. The information is currently embargoed, and will be shared with Board members when released in the next several weeks. Board members were encouraged to refer any questions they may receive regarding the report cards to Superintendent Hay or school administrators.

- Board members received copies of a Board Self-Evaluation publication from the Oregon School Boards Association. Board members were asked to review it before the November 13, 2018 Board Work Session, where it will be used as part of the board self-evaluation process.

- Board members discussed possible reasons for the high chronic absenteeism percentages at the Junior High and High School. Superintendent Hay reported that administration is actively looking at reports to identify students with increased absences. Reports can assist in determining if student absences are being reported accurately, and to look at athletic and other school activities that may be playing a part in chronic absenteeism.

Financial Report
Sean Yoder, Business Manager, reported to date, 35.42% of the 2018-2019 budget revenue has been received, and 70.52% of budgeted expenditures have been made or encumbered. Student enrollment as of October 2, 2018, is 1015 students (Grade School 441; Junior High School 246; High School 328). The financial document provided to Board members contained an error in the Expenditures by Function data. (A corrected Revenue Expenditure Summary for General Fund 100 is the record copy on file.) The financial audit is scheduled for the week of October 22, 2018. The District’s internal controls document, reviewed annually by auditors, will be distributed to administrators and Board members for review.
Administrators
Grade School Principal Stephanie Ewing reported that a new 5th grade teacher, Katrina Tompkins, has been hired. By adding a new classroom, class sizes in 4th and 5th grades dropped from over 32 students each to approximately 26 students in each classroom. The process of adding a new classroom after the start of the school year was explained. The process included surveying teachers, students and parents; remodeling the math lab; and having team building activities.

Stephanie Ewing reported:
- Math assessments and goal settings are taking place for students.
- Help is being given for students who are having a hard time transitioning back into school after the summer.
- Training is planned for staff members on collaborative problem-solving.
- The new security entry doors are awaiting a part in order to be functional.

[Board Member Francisco Montelongo arrived at 7:30 PM.]  

Junior High/High School Principal Jami Fluke reported:
- On-track meetings for students are being funded with Measure 98 money. These meetings look at possible interventions to assist in attendance, behavior and academics.
- All sophomores will take the PSAT test during the school day on October 10, 2018. By having the test offered during the school day, more students will experience this important assessment.
- Teachers Carrie Carden and Tyler Lindsey received regional awards by the Oregon Science Teachers Association.
- The i3 team meets monthly. CTE grant spending is reviewed to be sure that funds are being used on plans to move forward with the program. Welding has been added to the curriculum.

District Facilities Advisory Committee
Superintendent Hay reported that he met with a seismic engineer to look at potential seismic upgrades needed at all three schools. He also met with an Energy Trust of Oregon representative regarding lighting and other upgrades that could possibly be funded through trust money. A meeting has been scheduled with a polling company. The next District Facilities Advisory Committee meeting is scheduled for October 15, 2018. A focus is prioritizing projects in preparation for bringing a bond package to the Board in January or February 2019.

Class Size Report
Board members received copies of a report containing the number of students and percent of classes/sections in a given class size range (ex: 1-10 students/section; 11-20 students/section, etc.) for each school. The report compares the number of students by ranges for the 2017-2018 and 2018-2019 school years, and compares the percentage of students by ranges for schools. Superintendent Hay reviewed the document, noting that class sizes vary from very small classes to medium and large classes; the largest class (36+ students) is a PE active class at the Junior High. By creating a new 5th grade classroom, there are no classes at the grade school over 30 students.

DISCUSSION
Schedule of Board Events
-OSBA Annual Convention, November 9-10, 2018, Portland Marriott Downtown Waterfront Hotel. Jason Hay, Pam Horst, Candy Duer and Sean Yoder will be attending the convention.
-Next Regular Board Meeting, Tuesday, November 13, 2018, 7:30 PM in the District Board Room, preceded by a Work Session at 6:00 PM. Dinner served at 5:45 PM.
-Board Chair Stoller reminded Board members of the change of reporting of information between the City Council and the School Board. Superintendent Hay is meeting monthly with the City of Dayton.
Mayor and Interim City Manager, and will report information as needed. If necessary, an agenda item will be added to the Board agenda.

Performance Health Indicators
Board members received copies of a document titled “Performance Health Indicators”. The indicators are health markers represented by research as gauges of a healthy school system that functions well and are predictive of future student success. The indicators include citizenship and career readiness health; academic health; and social emotional health. Superintendent Hay reviewed the document that shows when the data for each indicator will be reported. The data includes attendance, grades, academics (through assessments), behavior, extracurricular surveys, and a new tool – the Devereux Student Strengths Assessment (DESSA) Comprehensive System. A Board reporting calendar will be developed that will share these critical performance indicators.

BUSINESS
Update Construction Excise Tax
Motion
Board members received copies of an update to the Construction Excise Tax (CET) limits published by the Department of Revenue and a listing of CET funds received by the District. The Board had voted to increase tax rates in February 2017. Our current tax rates are at the 2015-2016 level: $1.20 per square foot for residential use, $.60 for nonresidential use, and a $29,900 tax limit on nonresidential properties. After discussion regarding increasing the tax rates and the possibility of placing a general bond obligation on the May 2019 ballot, the Board decided to leave the CET limits at the current 2015-2016 tax rate. The Board will review the CET limits annually.
-It was moved by Teresa Shelburne, seconded by Debbie Kearns, and carried (6-0) to not increase the Construction Excise Tax rates that are currently set at the 2015-2016 level.

Overnight Request
Motion
- Dave Fluke, High School ASB Advisor, submitted the following overnight request -Student Council students to attend the annual High School Student Council Conference in Seaside, Oregon, November 4-5, 2018.
-It was moved by Francisco Montelongo and seconded by Isaac Kearns to approve the overnight requests as presented. Motion passed (6-0).

Approve Transfer of Ownership of Cemetery
Motion
Superintendent Hay stated that the attorney for the City of Dayton has drafted an agreement for the District to donate the Brookside Cemetery to the City of Dayton. The agreement will require Superintendent Hay and Board Chair Stoller’s signatures as Grantor. The City of Dayton will sign the agreement as Grantee. The District has approximately $2,600 in a Brookside Cemetery fund for maintenance costs. The agreement includes the donation of $2,500 from Dayton School District to the City for maintenance and closing costs. Superintendent Hay recommended that a check for the total amount of money in the Brookside Cemetery fund be donated to the City.
-It was moved by Pam Horst and seconded by Isaac Kearns to approve the transfer of ownership of Brookside Cemetery from Dayton School District #8 to the City of Dayton, and to write a check for the balance of the money in the District’s Brookside Cemetery maintenance fund to the City of Dayton. Motion passed (6-0).
The meeting was adjourned by the Board Chair at 8:06 PM.

Respectfully submitted,

Reba Stoller, Chair
Dayton Board of Education

Candy Duer, Board Secretary
Dayton Board of Education