REGULAR BOARD MEETING
Tuesday, September 11, 2018
The Board of Directors of Dayton School District No. 8 met for the regular monthly meeting on Tuesday, September 11, 2018, in the District Board Room.

CALL TO ORDER
Board Chair Reba Stoller called the Regular Board Meeting to order at 7:30 PM and led the Pledge of Allegiance to the American Flag.

ATTENDANCE
Board Members 
Reba Stoller, Chair  
Teresa Shelburne absent  
Pam Horst  
Isaac Kearsns, Vice-Chair  
Debbie Kearsns  
Francisco Montelongo absent  
Raylinda Price  
Administrators/Board Secretary  
Jason Hay, Superintendent  
Sean Yoder, Deputy Clerk  
Candy Duer, Board Secretary  
Stephanie Ewing, GS Principal  
Jami Fluke, JH & HS Principal

SPECIAL RECOGNITION
Superintendent Hay and Board Chair Stoller recognized Dayton High School FFA state champions: Nursery/Landscape Team – Grace Adams, Sunny Forness, Mayra Jacquez, and Anra Tannery; Agronomy Team – Bethany Leach, Elizabeth Spriggs, Isabelle Tillotson, and Alison Williams; and Beginning Parliamentary Procedure Team – Corbin Anderson, Samantha Babikoff, Anika Cook, Katie Gentry, Libby Glassley, Lodi Halverson, and Esperanza Rios. Certificates were presented to the students that read, “In recognition of your achievement as an Oregon FFA Association State Champion. Thank you for your outstanding performance representing Dayton School District. Congratulations.” Students introduced themselves and thanked the Board and the community for their support. FFA Advisor Mitch Coleman spoke about the outstanding work that the teams have done to qualify them for the national competition in October.

PUBLIC COMMENT
There were no public comments.

AGENDA
There were no revisions to the agenda.

CONSENT AGENDA
MOTION
It was moved by Debbie Kearsns, seconded by Pam Horst, and carried (5-0) to approve the consent agenda as follows:

- Approve Minutes of August 14, 2018, Regular Board Meeting.
- Confirm Employment:
- Heidi Belinsky, JH Instructional Assistant
- Claire Coleman, HS Agriculture Instructional Technician
- Charles Hascall, HS Agriculture Instructional Technician, Temporary 2018-2019
- Megan Morley (Webster), JH Special Programs Secretary

- Second Reading/Adoption of Board Policies
  The following policies were discussed at the August 14, 2018, Board Meeting:
  - GBC, Staff Ethics:
  - IGAC, Teaching about Religion (delete)
  - IGAC, Religion and Schools (new)
  - IGAC-AR, Recognition of Religious Beliefs and customs (new)

REPORTS
Student Council
ASB Officers Hailey Myers and Ember Williams reported that student council members attended a retreat during the summer to begin planning for school events. A Welcome Back Assembly took place during the first week of school. Planning is taking place for Homecoming that is scheduled for October 5, 2018. Students are excited to have the opportunity to attend a new Leadership class this year that awards college credit.

City Council
No report was given.

Superintendent
Superintendent Hay reported:
- Today we remember the September 11 attacks against the United States on the morning of Tuesday, September 11, 2001. Superintendent Hay apologized for the oversight of not informing schools to lower flags to half-staff in honor of the victims.
- As the 2018-2019 school year began, administrators and staff returned to work, and students returned to school on September 4, 2018. The administration team is coming together as a team, building trust on a deeper vulnerability based level. A meeting today focused on professional development as a team that includes learning the highest leverage instructional practices and strategies in our classrooms. Highlights include: working with staff to generate a list of Dayton SHIPs (Strategic High Leverage Instructional Practices); participate in a book study, 10 Mindframes for Visible Learning; and conducting monthly classroom observations as a team.
- A wellness committee is being formed to conduct the required wellness assessment that is used as part of the food service audit, as well as looking at the new policy and administrative regulation from OSBA. Board members interested in becoming part of the committee were encouraged to contact Superintendent Hay. The committee work will link well with the related wellness encouragement for staff and students in the past.
- Student enrollment has increased this school year. Actual numbers will be known after the ten day drop period (September 17, 2018); however, it appears that District-wide there may be approximately 40 more students than expected. Work is being done with principals to problem-solve larger class sizes. Numbers are especially high in 4th and 5th grades. Additional information including class size and enrollment numbers will be reported at the October Board meeting.
- Teacher Development Group, a mathematics studio program, will begin meeting with
administrators and teachers next week. The program includes leadership coaching, lesson design and preparation work with the math team, observing a model lesson, and instructional coaching with teachers.

- Superintendent Hay stated that he is proud to be a leader in Dayton. The start of the school year involved fantastic learning together with professional development in the buildings, social emotional learning work with the entire staff, and food service professional development. These preparations have set the stage for a productive and enjoyable school year.

Financial Report
Sean Yoder, Business Manager, reported to date, 104.76% of the 2017-2018 budget revenue has been received, and 89.23% of budgeted expenditures have been made or encumbered. (Record copy on file.) Preparation is taking place for the 2017-2018 audit scheduled for the week of October 22, 2018. The financial report is preliminary until the audit is complete. A SAIF audit will take place on October 2, 2018. Employee payroll records are being updated as information from OEBB Open Enrollment currently taking place becomes available.

Administrators
Grade School Principal Stephanie Ewing reported that Kinder Kick Start was very successful – almost 100% of the enrolled kindergarteners participated in the program that took place before school began. Highlights of the beginning of the school year include: welcoming new staff members; working with a math consultant; installing new security entrance doors; and planning for fifth grade outdoor school at the beginning of October. An interview process will begin to possibly hire a fifth grade teacher to reconfigure fourth and fifth grade classrooms that have 32 to 33 students each.

The grade school will be participating in America’s Battle of the Books again this year. It is a voluntary reading incentive program that encourages students to read good books and have fun while competing with peers. One book on the list, George by Alex Gino, contains sensitive subject matter. It is one of many choices of books, and not required reading. Parents of students participating in Battle of the Books will receive a letter informing them of the book, and that some topics in this book are not part of the third grade health education curriculum. Parents can make the decision whether or not to allow their students to read the book; however the book will not be withheld from the competition. Superintendent Hay also stated, and thought it should be known, that he has participated in a book challenge, and received an award from the American Library Association. This is not important but to acknowledge that it could come to light if issues become public.

Junior High/High School Principal Jami Fluke reported that it has been a great start of the new school year. Highlights of the beginning of the school year follow:

- Inservice week emphasized learning as a group and working in teams.
- The first week of school focused on relationships and learning to get to know the students.
- A new bell schedule this year includes students attending three 90-minute periods on Monday, four 90-minute periods on Tuesday, and seven shorter periods Wednesday through Friday. An extended rotating period Wednesday through Friday gives students extra time for each of their classes.
- A new class, Genius Hour, allows Junior High students to choose projects that they are interested in learning. The class takes place in the library that is being transformed into a learning resource center.
- Secretaries have a new schedule with a goal of increasing productivity by having a “quiet hour”
each day giving them uninterrupted time.

- In an effort to increase attendance and communication, the first attendance call of the day notifying parents of students who are absent will be a personal call, rather than a School Messenger automated call.

**District Facilities Advisory Committee**
Superintendent Hay reported that updates on the District Facilities Advisory Committee (DFAC) took place at the preceding Work Session. More updates will be reported to the Board at the next Regular Board Meeting in October.

**DISCUSSION**

**Schedule of Board Events**
- Board member report to Dayton City Council Meeting on October 1, 2018: Pam Horst.
  - Board Chair Stoller reported that a monthly report between the District and the City of Dayton appears to have become unnecessary. An alternative to a monthly report would be to add an agenda item to a meeting when there is information considered important to communicate. Superintendent Hay will meet with City Mayor Wyoski to discuss the communication process.
- OSBA Fall Regional Meeting, Monday, September 24, 2018, dinner at 5:30 PM and the meeting begins at 6:00 PM at the Yamhill Center Willamette ESD in McMinnville. Board member Pam Horst will attend and relay information to Superintendent Hay.
- Next Regular Board Meeting, Tuesday, October 9, 2018, 7:00 PM in the District Board Room.
- OSBA Annual Convention, November 9-10, 2018, Portland Marriott Downtown Waterfront Hotel. Board members are asked to contact the Board Secretary for registration and room reservations.

**Superintendent Committee Assignments**
Superintendent committee assignments were discussed. Open committee assignments include: Wellness, Political Action, and Bond Oversight. Board members were asked to contact Superintendent Hay if interested in any of the committees. Currently Debbie Kearns, Isaac Kearns and Reba Stoller are serving on the DFAC committee.

**INFORMATION**

**First Reading of Board Policies**
This is an information item only; no action is required by the Board. Comments, questions, concerns and recommended edits should be forwarded to the superintendent for consideration prior to the October 2018 Board Meeting in which the board policy is recommended for a second reading and adoption. Superintendent Hay reviewed the following Board Policies:
- BDHD, Public Comment at Board Meetings: As a result of several court cases, OSBA’s legal staff recommends that members no longer allow any public comment – not just prohibiting complaints – concerning staff.
- GBEB, Communicable Diseases – Staff: OSBA has revised the Communicable Disease policy and separated the staff policy and student policy.
- GCPB/GDPC, Resignation of Staff*: Revision is a result of a revision by the Teacher Standards and Practices Commission of Oregon Administrative Rule 584-050-0020.
- JFC, Student Conduct** and JHC, Student Health Services and Requirements: Minor language revisions.
- JHF, Student Safety: OSHA revised reporting rules resulting in the removal of “elementary and secondary schools” from exempt status in regards to filling out the OSHA 300 injury tracking log.
-KBA, Public Records**: Language changes due to SB 481 that established time frames for public bodies to respond to a public records request.

**BUSINESS**

**Alternative Education Programs**

**Motion**

Board members received copies of the 2018-2019 Alternative Education Programs. Special Services Director Stephanie Ewing reviewed the programs. The programs include possible placements; the District does not currently have students in every program. In accordance with Board Policy IGBHA, it was recommended that the Board approve the following alternative programs for 2018-2019:

- Dayton High School – Alt Ed/Online Computer-Assisted Instruction
- Dayton Grade School – Structured Learning Classroom
- Dayton Junior High/High School – Structured Learning Classroom
- Willamette Education Service District (WESD) Programs
- McMinnville Special Programs
- Newberg Special Programs
- Polk Adolescent Day Treatment Center
- Clackamas ESD Program – Heron Creek Therapeutic School
- Winema High School Completion Program – Chemeketa Community College

-It was moved by Raylinda Price, seconded by Debbie Kearns, and carried (5-0) to approve the alternative programs for 2018-2019 as recommended. (Record copy on file.)

**Overnight Requests**

**Motion**

The following overnight requests were submitted by Mitch Coleman, FFA Advisor: State Soils Judging Contest, Union, Oregon, October 14 – 15, 2018; National FFA Convention, Indianapolis, Indiana, October 20 – 28, 2018; State FFA Convention, Redmond, Oregon, March 22 – 25, 2019; and Dayton FFA Chapter rafting trip, Maupin, Oregon, June 2019.

The following overnight request was submitted by Stephanie Ewing, Grade School Principal: Fifth Grade Outdoor School, Vernonia, Oregon, October 1-3, 2018.

-It was moved by Raylinda Price, and seconded by Isaac Kearns to approve the overnight requests as presented. Motion passed (5-0).

**Adopt School Board Goals**

**Motion**

The following 2018-2019 Dayton School District School Board Goals were discussed at the preceding Work Session:

**During the 2018-19 School Year, the Dayton School Board will:**

1. Participate in professional board development and conduct a board self-evaluation reflecting on current practice and articulating revised board goals for 2019-20.
2. Develop a strategic plan including adopting district & superintendent goals, performance indicators, and a procedure for conducting regular reports to the board.
3. Complete a facilities process articulating a proposed project list and next steps for improving all Dayton school facilities.
It was moved by Pam Horst and seconded by Raylinda Price to adopt the Board Goals for 2018-2019 as presented. Motion passed (5-0). Record copy on file.

Adopt District/Superintendent Goals

**Motion**
The following 2018-2019 Dayton School District District/Superintendent Goals were discussed at the preceding Work Session:

**During the 2018-19 School Year, and continuing into the 2019-20 and the 2020-21 School Year (3 years), the Dayton School District and Superintendent will:**

- Through innovative high leverage instructional practices, knowing that graduation starts in kindergarten, ensure that all students will be on track to graduate and be prepared with a plan for life beyond high school.
- Through collaboration with district leaders and community members, ensure that all Dayton school facilities will be safe, clean, and effective spaces to facilitate learning.

Success with these goals will be measured by the adopted Performance Indicators and regular reports to the Board, observation/reflection, 360-degree survey feedback for the Superintendent, and other patron and student survey data. As a part of evaluation, the Superintendent will provide a document reflecting on these goals and provide evidence of activities related to Performance Indicators and/or outcomes related to any of the above.

-It was moved by Debbie Kearns and seconded by Isaac Kearns to adopt the Dayton School District District/Superintendent Goals for 2018-2019 as presented. Motion passed (5-0). Record copy on file.

Adopt Superintendent/Board Operating Protocol Working Agreement

**Motion**
The Dayton School Board Operating Protocol was discussed at the preceding Work Session.

-It was moved by Pam Horst and seconded by Isaac Kearns to adopt the Superintendent/Board Operating Protocol Working Agreement as presented. Motion passed (5-0). Record copy on file.

Approve Transfer of Ownership of Cemetery

**Motion**
Superintendent Hay reported that a meeting has not yet taken place to finalize plans to transfer ownership of the Brookside Cemetery from Dayton School District #8 to the City of Dayton. He recommended that consideration of a motion to approve transfer of ownership of the cemetery be postponed to next month’s meeting in order to give time for Superintendent Hay and the Mayor of Dayton to meet.

-It was moved by Reba Stoller and seconded by Isaac Kearns to postpone consideration of the motion to approve transfer of ownership of the Brookside Cemetery to next month’s meeting. Motion passed (5-0).

The meeting was adjourned by the Board Chair at 8:45 PM.

Respectfully submitted,

Reba Stoller, Chair  
Dayton Board of Education

Candy Duer, Board Secretary  
Dayton Board of Education