

**Dayton School District #8**

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**REGULAR BOARD MEETING**

**Tuesday, September 12, 2017**

The Board of Directors of Dayton School District No. 8 met for the regular monthly meeting on Tuesday, September 12, 2017, in the District Board Room.

**CALL TO ORDER**

Board Chair Reba Stoller called the Regular Board Meeting to order at 7:30 PM and led the Pledge of Allegiance to the American Flag.

**ATTENDANCE**

**Board Members**

Reba Stoller, Chair

Teresa Shelburne, Vice Chair

Pam Horst *absent*

Isaac Kearns

Debbie Kearns

Francisco Montelongo *absent*

Raylinda Price

**Administrators/Board Secretary**

Jason Hay, Superintendent

Jan Bunn, Deputy Clerk

Candy Duer, Board Secretary

Stephanie Ewing, GS Principal *absent*

Jami Fluke, JH & HS Principal

**SPECIAL RECOGNITION**

Board Chair Stoller recognized Dayton High School FFA state champions: Ag Sales Team – Julia Bateman, Sunny Forness, Mayra Jacquez, Treigan Oliveira, McKenna West; Food Science Team – Grace Adams, Sunny Forness, Eleanor Larabee, Treigan Oliveira, Marcos Romero, Anna Tannery; and Nursery Landscape Team – Grace Adams, Mayra Jacquez, Bethany Leach, Emma Rios, McKenna West, Alison Williams. Certificates were presented to the students that read, “In recognition of your achievement as an Oregon FFA Association State Champion. Thank you for your outstanding performance representing Dayton School District. Congratulations.” FFA Advisor and Teacher Mitch Coleman announced that all three teams will be competing at the FFA National Convention in Indianapolis, Indiana from October 21 – 29, 2017. Board members received a handout titled “A Summer of Success” that highlighted FFA student accomplishments during the summer.

**PUBLIC COMMENT**

There were no public comments.

**AGENDA**

The following agenda items were added:

- Agenda Item 5.3: Confirm Employment - add Amber Estrada, High School Food Service Assistant
- Add Agenda Item 8.3: Course Equivalency Grant/Science Textbook Adoption

**CONSENT AGENDA**

**MOTION**

It was moved by Teresa Shelburne, seconded by Raylinda Price, and carried (5-0) to approve the consent agenda as follows:

- Approve Minutes of August 8, 2017, Regular Board Meeting.
- Accept Resignations:

- Rachel Martin, Grade School PE Teacher, effective October 27, 2017
- Julia Sublett, Junior High School Instructional Assistant, effective August 22, 2017
- Confirm Employment:
  - Lori Engler, Junior High School/High School SLC Teacher
  - Amber Estrada, High School Food Service Assistant
  - Denise Fox, Grade School Instructional Assistant

## **REPORTS**

### **Student Council**

ASB President Zach Russell reported that student council members attended a leadership camp during the summer. A back to school assembly took place on September 8, 2017, where new students and staff members were welcomed. Tee shirts displaying the Junior High and High School's new vision statement were distributed at the event. JH/HS Principal Jami Fluke commended Zach for doing a great job planning the assembly in a short period of time. Student council members are planning a leadership retreat in the fall.

### **City Council**

City Council Member Kitty Mackin reported on the City of Dayton's water restrictions. The City is not expecting to eliminate restrictions until the rains begin. Kitty spoke about her volunteer duties which include organizing a community blood drive, and taking on the role of Miss Beverly Bookmark, librarian clown.

### **Superintendent**

Superintendent Hay reported:

- The beginning of the school year has been busy with administrators and staff members returning to work, and students starting school.
- Administrators and staff members returned to work in August. Superintendent Hay has met with many people, learning different aspects of the Dayton School District organization. He has attended volleyball and football games, and visited approximately 75% of the classrooms to learn the culture that is being fostered. He volunteered to teach a first/second grade classroom for an hour. He stated that it is a pleasure to work with all staff members, and admits teaching first and second graders is hard work.
- Superintendent Hay has met with most Dayton Education Foundation board members individually. The first Foundation meeting is scheduled for September 25, 2017. He plans to continue to meet individually with business owners, church leaders and staff members. He welcomes suggestions for names of additional individuals to contact.
- Superintendent Hay will be attending a meeting at the end of the week to begin work on setting up additional internship possibilities. He will meet with Corrine Flake, High School GEAR UP Teacher, to discuss the high school's current internship program.
- Superintendent Hay is preparing a timeline for a facilities process to develop a long-term facilities plan. He is preparing for his next COSA Superintendent Class; the topic of the class will be superintendent evaluation.
- Wellness has been a big topic of conversation with staff members. Office staff are encouraged to utilize standing desks; many secretaries are using the new desk configuration. A wellness committee will be created to address the District's wellness plan. Policy revisions will be brought to the Board in October for approval.
- Superintendent Hay and High School Principal Jami Fluke are exploring the creation of online programs through the high school's alternative program. Currently there are approximately 25 Dayton students who are attending various online programs outside of the District.

## **Administrators**

Grade School Assistant Principal Dana Symons reported in Stephanie Ewing's absence. The inservice day on August 28, 2017, involved all teachers and instructional assistants. Staff members established areas to focus on for students during the year, which included safety and social health, emotional health, community, academic growth, and support. During the remainder of the inservice week teachers examined their practices and decision-making procedures based upon their impact on these areas. Vocabulary and Math development, in addition to a building-wide PBIS (Positive Behavioral Intervention & Supports) program, will be emphasized. A school supply drop off event during inservice week allowed parents and students to meet teachers before the first day of school. Students were taught school rules and expectations with the help of a song created by new Music Teacher Ellen Lewing.

Junior High/High School Principal Jami Fluke reported on an activity during inservice week called the Pirate Bite that unleashed the staff's creative genius. With few resources, staff members came together in eight teams and created an outdoor kitchen complete with a theme and healthy food to share. The next day, teachers compared their learning experience to the classroom. There are over 30 new class offerings for the 2017-2018 school year. An emphasis is being placed on student-driven learning, using tools of innovation, creating aspiration, and involving students in setting goals. The school will apply for the CTE (Career Technical Education) grant. If received, funds would pay for the expansion of the i3 Center and equipment purchase. The leadership team is developing a continuous growth plan for the schools. The High School will go through an accreditation process this year.

## **Financial Report**

Jan Bunn, Business Manager, reported:

- Board members received copies of the Revenue Expenditure Summary for General Fund 100, and student enrollment information. (Record copies on file.)
- Board members received copies of the letter of engagement with Boldt, Carlisle, Smith LLC for the upcoming audit signed by Superintendent Hay and Board Chair Stoller. (Record copy on file.)
- The 2016-2017 audit is scheduled for the week of November 6, 2017. Because the OASBO and OSBA conferences take place that week as well, auditors may adjust their schedule to arrive the week before.
- The auditors will be reviewing our practices in relation to our Internal Controls. Copies of the updated Internal Controls will be provided to the Board in October or November.
- The 2016-2017 ending fund balance is still an estimate, as there will be additional adjustments in preparation for the audit.
- The salary and benefits will be encumbered for the September payroll, and the October Board Financial Report will be the first look at expenditures for the current year.

## **DISCUSSION**

### **Schedule of Board Events**

-Dayton City Council Meeting (first Monday @ 6:30 PM): Tuesday, October 2: Raylinda Price; November 6: Pam Horst; December 4: Reba Stoller.

-OSBA Fall Regional Meeting, Monday, September 18, 2017, dinner at 5:30 PM and the meeting begins at 6:00 PM at the Yamhill Center Willamette ESD in McMinnville. Superintendent Hay and Pam Horst will attend.

-Next Regular Board Meeting, Tuesday, October 10, 2017, 7:00 PM in the District Board Room.

-OSBA Annual Convention, November 10-11, 2017, Portland Marriott Downtown Waterfront Hotel. Board members Pam Horst and Raylinda Price stated their desire to attend the conference. All other

Board members wishing to attend are asked to contact the Board Secretary for registration no later than October 4, 2017. Room reservations have been made.

### **Superintendent Committee Assignments**

Superintendent committee assignments were discussed. Committee assignments follow:

- Facilities – Debbie Kearns, Raylinda Price and Isaac Kearns.
- ABC-Dayton Education Foundation – Debbie Kearns and Teresa Shelburne.
- Classified Bargaining Team – Raylinda Price.
- Licensed Bargaining Team – Reba Stoller.

### **ELD Curriculum**

Grade School Assistant Principal Dana Symons reported that the District is required to adopt an English Language Proficiency curriculum. ODE gives districts a list of choices that have met their requirements. Districts can adopt one on the list, or go through a lengthy process to show how a different curriculum choice would meet their criteria. A draft proposal would combine both options, which includes a basal series, the creation of ELD curriculum units through professional development, and an online computer adaptive program. Instead of adopting one K-12 curriculum, all three choices would be used depending upon the age group. Work on creation of the ELD curriculum will continue throughout the school year. The recommendation for an adoption for the 2018-2019 school year is scheduled to be brought to the Board at the May meeting.

## **BUSINESS**

### **Alternative Education Programs**

#### **Motion**

Board members received copies of the 2017-2018 Alternative Education Programs. (Record copy on file.) Superintendent Hay reviewed the programs. The programs include possible placements; the District does not currently have students in every program. In accordance with Board Policy IGBHA, it was recommended that the Board approve the following alternative programs for 2017-2018:

- Clackamas ESD Program - Heron Creek Therapeutic School
- Dayton Grade School - Structured Learning Classroom
- Dayton High School - Alt Ed/Online Computer-Assisted Instruction
- Dayton JH/HS School - Structured Learning Classroom
- McMinnville Special Programs
- Newberg Special Programs
- Polk Adolescent Day Treatment Center
- Willamette Education Service District (WESD) Programs

-It was moved by Raylinda Price, seconded by Teresa Shelburne, and carried (5-0) to approve the alternative programs for 2017-2018 as recommended.

### **Overnight Requests**

#### **Motion**

The following overnight requests were submitted by Mitch Coleman, FFA Advisor: FFA District Leadership Camp, Sandy, Oregon, October 2 – 3, 2017; State Soils Judging Contest, Elkton, Oregon, October 15 – 16, 2017; National FFA Convention, Indianapolis, Indiana, October 21 – 29, 2017; State FFA Convention, Redmond, Oregon, March 23 – 26, 2018; and Dayton FFA Chapter rafting trip, Maupin, Oregon, June 2018. Mitch Coleman reviewed the events. He informed Board members that two Yamhill-Carlton High School students will be attending the National Convention in October with Dayton High School students; Yamhill-Carlton High School's FFA program was

discontinued. Board members received additional information regarding the trip, including a proposed budget per individual, participant code of conduct, and personal liability and emergency medical treatment form. Funds for most of the trip, excluding air fare, have been raised by students through fundraising activities.

The following overnight request was submitted by Stephanie Ewing, Grade School Principal:  
Fifth Grade Outdoor School, Vernonia, Oregon, November 1- 3, 2017.

-It was moved by Debbie Kearns and seconded by Teresa Shelburne to approve the overnight requests as presented. Motion passed (5-0).

### **Science Textbook Adoption**

#### **Motion**

Junior High/High School Principal Jami Fluke reviewed the online science textbooks that are being recommended for adoption. The textbooks for ninth and tenth grades were chosen by the High School science department. She explained that funds earmarked for curriculum from the Course Equivalency Grant will be used to fund the adoption.

-It was moved by Raylinda Price and seconded by Teresa Shelburne to adopt the Science textbook adoption as presented. Motion passed (5-0).

The meeting was adjourned by the Board Chair at 8:40 PM.

Respectfully submitted,



Reba Stoller, Chair  
Dayton Board of Education



Candy Duer, Board Secretary  
Dayton Board of Education